



ENVIRONMENT
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990. WASTE MANAGEMENT LICENCE.

LICENCE REF No:- EAWML/71296

FACILITY TYPE:- METAL
RECYCLING SITE

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treatment** of controlled waste on the land specified in schedule 1 to this licence to **Whip Street Motors Ltd**, Great Whip Street, Ipswich, Suffolk, IP2 8EY. Company Registration Number 4358879, that person being in occupation of the said land, the said licence being subject to the conditions specified in schedule 2 to this licence.

SCHEDULE 1 - SPECIFIED LAND

The licence relates to the land at **Great Whip Street, Ipswich, Suffolk, IP2 8EY** (hereinafter called "the site") shown edged red on Drawing reference WHIP/71296/1, dated 4 October 2003, and attached to this licence.

Signed 
Team Leader Environment Management

Name David Knagg

Dated 31 October 2003

For Environment Agency Use Only

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED OVERLEAF

Environment Agency - Anglian Region, Eastern Area, Cobham Road, Ipswich, IP3 9JE



EXPLANATORY NOTES - including rights of appeal.

RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State, a licence is granted subject to conditions, the applicant may appeal from the decision to the Secretary of State.

Therefore, if you feel aggrieved by the decision detailed on the attached notice, you may obtain the appropriate form on which to give written notice of an appeal from:

The Planning Inspectorate
Room 4/19
Eagle Wing, Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

Tel: 0117 987 8812
Fax: 0117 987 6093

This notice of appeal should be accompanied by the following information:

- a statement of the grounds of appeal;

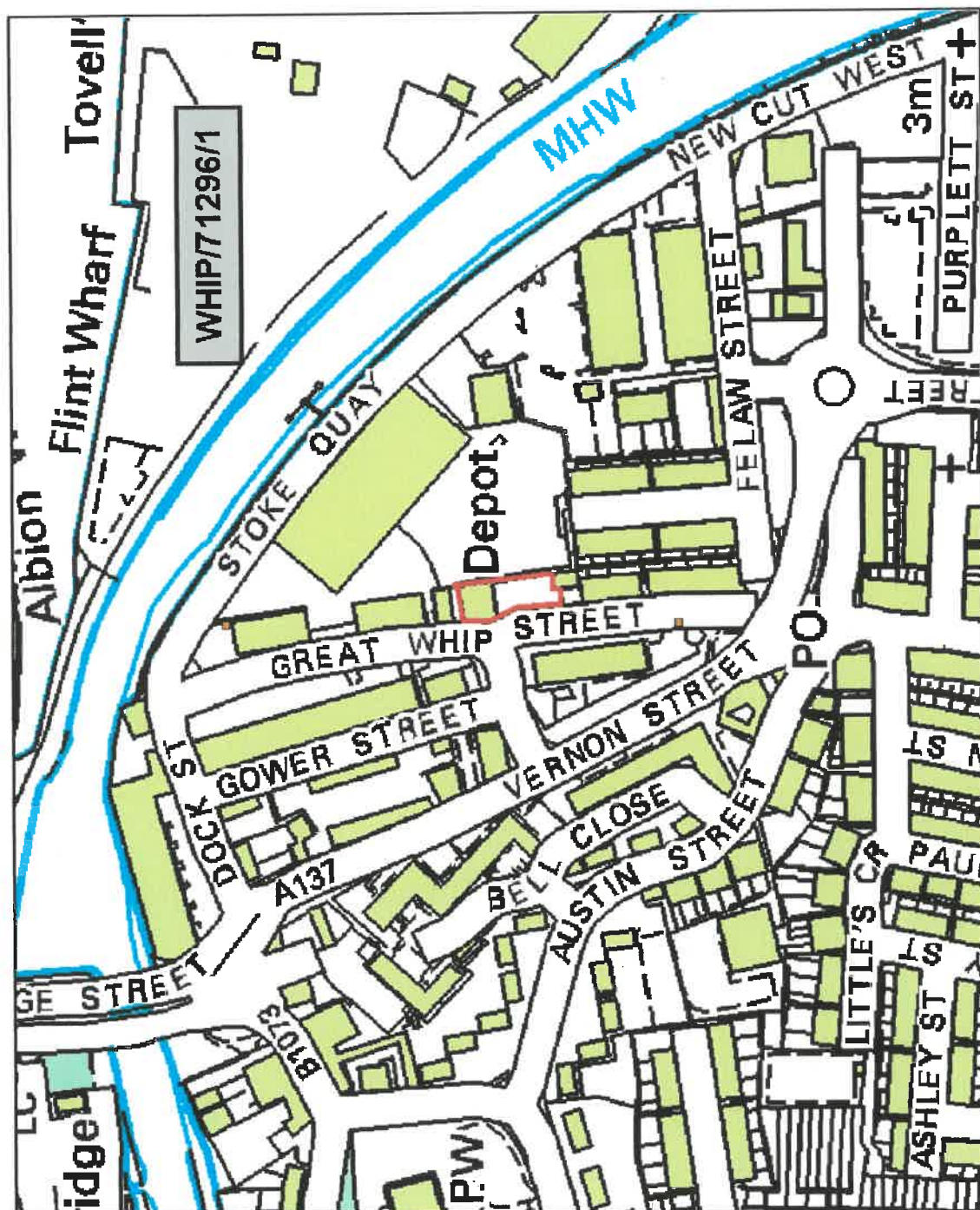
- copy of the licence;

- a copy of any correspondence relevant to the appeal;

- a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and

- a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations.

You are also required to serve a copy of your notice of appeal, together with copies of any of the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address overleaf). You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.



DATE	Drawing No.	SCALE	TITLE
4 th October 2003	WHIP/71296/1	NTS	Whip Street Motors Ltd, Great Whip Street, Ipswich.

SCHEDULE 2 - CONDITIONS RELATING TO THIS LICENCE

General considerations

1.1 Specified waste management operations

1.1.1 No waste management operations shall be authorised by this licence unless:

- a** specified in and undertaken in accordance with the limitations in table 1.1:
- b** otherwise required by the conditions of this licence as being an integral part of those operations.

Table 1.1 Specified waste management operations

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
R3: Recycling or reclamation of metals and metal compounds (as detailed below).		
Dismantling, separation and sorting	Vehicles and vehicle parts not containing fluids other than fluid in shock absorbers	Treated in areas with hardstanding or impermeable pavement provided in accordance with condition 2.1.2
Draining and dismantling of vehicles	Vehicles and vehicle parts containing fluids	Treated in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.1.2
Size reduction by compaction	Vehicles and vehicle parts drained of all fluids and with batteries removed	Treated in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.1.2
Separation and sorting; Cable stripping; Dismantling; Mixing; Baling	Cable and wiring, ferrous and non-ferrous metal not specified below	Treated in areas with hardstanding or impermeable pavement provided in accordance with condition 2.1.2
Size reduction by compaction or crushing Size reduction and separation by cutting, shearing or similar processes	Ferrous and non-ferrous metal, cable and wiring, ferrous and non-ferrous swarf, components containing oil, spent catalysts	Treated in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.1.2

R13: Storage of waste consisting of materials intended for submission, on this site to any of the category 'R' operations authorised under this column, or elsewhere than on this site, to any of the operations listed in Part IV of Schedule 4 of the 1994 Regulations, (excluding temporary storage, pending collection, on the site where it is produced) as detailed below.

Vehicles drained of all fluids other than fluid in shock absorbers	Stored in areas with hardstanding or impermeable pavement provided in accordance with condition 2.1.2
Tyres	
Undrained vehicles and vehicle parts	Stored in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.1.2
Oil and other fluids	Stored in containers in a bunded area provided in accordance with condition 2.1.2
Batteries	Stored in a covered area with an impermeable acid resistant, leak proof container with a close fitting lid to prevent ingress of surface water
Cable and wiring Ferrous and non-ferrous metal not specified below	Stored in areas with hardstanding or impermeable pavement provided in accordance with condition 2.1.2
Ferrous and non-ferrous turnings and borings (swarf)	Stored in a bunded area or 3 sided bay with a drain across the open side which drains to a sealed sump, provided in accordance with condition 2.1.2

Components containing oil and other fluids, Spent catalysts, Capacitor/transformers	Stored in areas with impermeable pavement and sealed drainage system provided in accordance with condition 2.1.2
Maximum storage capacity for:	
Oil	90 gallons
Batteries	2 tonnes
Ferrous Swarf	0.05 tonnes
Ferrous metal (other than swarf)	70 tonnes
Non-ferrous metal (other than swarf)	25 tonnes
Vehicles	60 tonnes
Tyres	1.5 tonnes

Specified Waste Management Operations and Exempt Waste Management Operations

- 1.1.2 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

1.2 **Permitted wastes**

Permitted categories and types of wastes

- 1.2.1 No wastes other than those categorised below in Table 1.2 shall be accepted at the site.

Permitted quantities of wastes

- 1.2.2 The quantities of wastes accepted shall not exceed those listed in Table 1.2. Whilst complying with the maximum quantities specified for each type of waste, the total quantity of waste accepted at the site per year shall not exceed 5,000 tonnes.

Table 1.2. Permitted quantities of waste

Permitted Waste Categories	Maximum Permitted Quantities (tonnes/year)
Ferrous metal other than swarf)
Non-ferrous metal other than swarf)
Ferrous swarf)
Vehicles)
Tyres (only as part of vehicles)) 5,000 tonnes per year
)
)
Oil (only as part of vehicles))
Batteries (only as part of vehicles))

Exclusion of Special Waste Types With Specified Hazard Characteristics

- 1.2.3 Notwithstanding the specification of permitted waste types under condition 1.2.1 and 1.2.2, special wastes shall not be accepted unless it is contained in a waste motor vehicle and was necessary for the normal operation of the vehicle.

1.3 **Hours of operation**

- 1.3.1 The specified waste management operations authorised by this licence shall only be carried out within the times specified in section 7.1.1 of the working plan.

1.4 **Staffing and understanding of requirements of licence conditions and working plan**

Minimum staffing and supervision

- 1.4.1 Whenever the site is open to receive or despatch waste, or is carrying out any of the specified waste management treatment, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence and the working plan regarding:
- a** waste acceptance and control procedures;
 - b** operational controls and environmental monitoring;
 - c** maintenance;
 - d** record-keeping;
 - e** emergency action plans;
 - f** notifications to the Agency.

Availability of licence and working plan

- 1.4.2 A copy of this licence and the working plan shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

Understanding of licence and working plan

- 1.4.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and working plan which are relevant to their specific duties.

Attendance of Technically Competent Persons

- 1.4.4 Attendance of the technically competent person(s) at the site shall be recorded in the site diary on arrival and departure.

1.5 **Changes in technically competent persons**

- 1.5.1 Any changes in the technically competent management of the site and the name of any incoming person, together with evidence that such person has the required technical competence, shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and Regulations 4 and 5 of the 1994 Regulations.

1.6 **Relevant convictions**

Notification of relevant convictions

- 1.6.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

Notifications of appeals against convictions

- 1.6.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.

1.7 **Amendments to working plan and supporting information**

Amendments to working plan requiring prior consent from the Agency

- 1.7.1 The Licence Holder shall give the Agency prior notice in writing of any proposed change to those sections of the working plan which are specified in Table 1.8 below, and to any appendices, drawings and figures which are referenced in those sections.

Table 1.8 Sections of working plan requiring prior consent for amendments

Number and Heading of Working Plan Sections and Appendices	Sections, Subsections and Appendices requiring Prior Consent for Amendments
2.3 – Site Description	All sections
2.5 - Site Infrastructure	All sections
7.1 – Amenity Management and Monitoring Systems	All sections
8.1 – Site Security	All sections

- 1.7.2 The notice shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change to the working plan would have on the risk posed by the site to human health and the environment.
- 1.7.3 The Licence Holder shall provide up to 6 additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.
- 1.7.4 The proposed change to the working plan shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to be incorporated in the working plan in replacement of the previous version of that section.

Amendments to the working plan requiring prior notification to the Agency

- 1.7.5 Except where it is specified under condition 1.7.1 above that the amendment of specified sections of the working plan requires the prior consent of the Agency, the Licence Holder shall give the Agency not less than 7 days prior written notice of any change to the working plan and to any appendices, drawings and figures which are referenced from those sections.
- 1.7.6 The notice shall be accompanied by a copy of the specified changes.
- 1.7.7 The Licence Holder shall provide up to 6 additional copies of the proposed change to the Agency, when required by the Agency in writing.
- 1.7.8 Such changes to the working plan shall be deemed to be incorporated in the working plan and implemented on the date specified to the Agency in the amendment notification.

1.8 Notification of change of operator's or holder's details

- 1.8.1 The following information shall be notified in writing within 5 working days to the Agency:
- a** where the Licence Holder is an individual or named individuals:
 - i** where the Licence Holder consists of more than one named individual, the death of any of those individuals;
 - ii** any change in the Licence Holder's name(s) or address(es);
 - iii** any steps taken with a view to the Licence Holder, or any one of them, going into bankruptcy, entering into a composition or arrangement with creditors, or, in the case them being in a partnership, dissolving the partnership;
 - iv** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);
 - b** where the Licence Holder is a registered company:

- i) any change in the Licence Holder's trading name, registered name or registered office address;
 - ii) any steps taken with a view to the Licence Holder going into administration, entering into a company voluntary arrangement or being wound up;
 - iii) the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);
- c where the Licence Holder is a corporate body other than a registered company:
 - i) any change in the Licence Holder's name or address;
 - ii) any steps taken with a view to the dissolution of the Licence Holder;
 - iii) the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder)

1.9 **Notification of cessation and recommencement of waste handling operations**

Cessation and recommencement of receiving wastes

- 1.9.1 In the event that the site ceases all waste management operations either permanently or for longer than one month, no later than 5 working days following the cessation of waste management activities, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that the site recommences waste management operations sooner than the notified date then the Licence Holder shall give the Agency at least 5 working days notice in writing.

1.10 **Notifications and submissions to Agency**

- 1.10.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:
- a shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
 - b shall quote the licence reference number and the name of the Licence Holder.

2.1 Engineered site containment and drainage systems

Provision and maintenance of site containment and drainage systems

2.1.1 No waste shall be deposited, stored, treated or otherwise handled in any area of the site until the engineered site containment and drainage system for that area has been constructed and completed in accordance with condition 2.1.2.

2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose and to meet the standards specified in Table 2.1 below:

Table 2.1 Site containment and drainage standards

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
Hardstanding	<p>Areas of hardstanding shall be constructed of granular material (eg. Crushed stone, aggregate, road planings or other similar material) such that the working surface:</p> <ul style="list-style-type: none"> • Shall remain even • Shall not be subject to settlement or differential settlement • Shall not be subject to rutting by vehicles even when wet • Shall have sufficient durability to allow cleaning for example by scraping • Shall remain free of standing water <p>Areas of hardstanding shall be maintained so as to meet the objectives specified above.</p>
Impermeable pavement, bunding and sills	An area of impermeable pavement shall be constructed in accordance with section 2.5.1 of the working plan.

Sealed drainage systems	<p>Drainage from areas of impermeable pavement shall be provided by:</p> <p>a) a Class 2 interceptor with a discharge to foul sewer or sealed sump, or a Class 1 interceptor with a discharge to surface water sewer or soakaway.</p> <p>The interceptor shall be inspected no less frequently than weekly and after rain and shall be emptied and maintained so as to collect and contain all liquids which run off the impermeable pavement.</p> <p>Uncontaminated drainage from clean yard areas shall be kept separate and discharged to surface water sewer/watercourse/soakaway.</p> <p>Should any event occur which damages the integrity of areas of impermeable pavement the Licence Holder shall cease operations and notify the Agency immediately.</p>
Covered buildings or roofed areas	<p>All buildings shall be designed, constructed and maintained to prevent ingress of rain and surface water.</p> <p>Roof water shall be kept separate from contaminated water and other liquids and shall be discharged to surface water sewer/ watercourse / soakaway.</p>
Fixed tanks	<p>a) All fixed tanks used for the storage and treatment of wastes must, as the primary or first line of containment, be constructed and maintained to a standard which is fit for purpose.</p> <p>b) All fixed tanks (and their associated inlet and outlet pipes and valves) used for the storage of potentially polluting or hazardous wastes in liquid, sludge or powder form, shall be located within a bund and on an impermeable pavement, which shall be isolated from the site drainage system and shall be constructed in accordance with the CIRIA/Environment Agency Joint Guidelines "Concrete Bunds for Oil Storage Tanks".</p> <p>The bund or silled area shall be designed to contain 110% of the largest container stored.</p> <p>The bund shall be inspected no less frequently than weekly and after rain and shall be emptied and maintained so as to maintain a capacity of 110% of the maximum possible volume of a leak or spill.</p> <p>Rainwater shall be removed by bailing or pumping and shall be treated as contaminated water and disposed of to an approved discharge.</p>
Storage areas for drums and other mobile tanks and containers	<p>a) All drums and other mobile tanks and containers which are used for the storage and treatment of potentially polluting or hazardous wastes in liquid, sludge or powder form must, as the primary or first line of</p>

containment, be constructed and maintained to a standard which is fit for purpose.

b) All drums and other mobile tanks and containers having a individual capacities of greater than 10 litres which are used for the storage of potentially polluting or hazardous wastes in liquid, sludge or powder form, shall be stored within a bund or silled areas with impermeable pavement, which shall be isolated from the site drainage system and shall meet the following specifications:

The bund or silled area shall be designed to contain 110% of the largest container stored.

The bund shall be inspected no less frequently than weekly and after rain and shall be emptied and maintained so as to maintain a capacity of 110% of the maximum possible volume of a leak or spill.

Rainwater shall be removed by bailing or pumping and shall be treated as contaminated water and disposed of to an approved discharge.

Construction quality assurance of new site containment and drainage systems

2.1.3 No wastes shall be deposited, stored, treated or otherwise handled in any area, or in any fixed tank, for which an engineered site containment and drainage system has been newly constructed to meet the requirements of this condition until:

- a details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 2.1;
- c the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency and has been acknowledged in writing by the Agency.

Construction quality assurance of existing site containment and drainage systems

2.1.4 No wastes shall be deposited, stored, treated or otherwise handled in any area, or in any fixed tank, for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

- a Details of the construction and maintenance of the engineered site containment and drainage system have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b The existing site containment and drainage system shall be demonstrated to be fit for purpose in that:
 - Areas of impermeable pavement are laid to take the weight of relevant vehicles, plant and equipment without cracking or breaking

- Areas of impermeable pavement are free from cracks which could reduce impermeability
 - Areas of impermeable pavement are resistant to mechanical, physical and chemical stresses that they may be subject to
 - Areas of impermeable pavement fall towards the drainage system to prevent ponding
 - No liquid will run off areas of impermeable pavement other than via the drainage system
 - The drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement and liquid from the drainage system is disposed of to an approved discharge.
 - Bunds for tanks and containers are leakproof and are capable of containing 110% of the maximum possible volume of any leak or spill.
- the existing engineered site containment and drainage system shall be maintained in accordance with the requirements of Table 2.1.

3.1 Provision of site identification board

- 3.1.1 No wastes shall be received at the site until an identification board has been provided and maintained at or near the site entrance.
- 3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 3 working days.
- 3.1.3 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:
- a** Site name and address;
 - b** Licence Holder name (company name, not individual name unless justified as necessary);
 - c** Operator name if different (company name, not individual name unless justified as necessary);
 - d** Licence number;
 - e** Emergency contact name and telephone number (for security reasons, personal names and home phone numbers should not be used except where no alternative is practicable);
 - f** Statement that the site is licensed by the Environment Agency;
 - g** Agency national numbers: 0845 9333111 and 0800 807060;
 - h** Days and hours site is open to receive waste.

The location of the noticeboard should be such that it is clear that it does not designate areas outside the licensed site and does not encourage illegal tipping.

3.2 Site security

- 3.2.1 Site security systems shall be provided and maintained at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans and livestock which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with sections 2.3.4 and 8.1 of the working plan and the standards specified in Table 3.2 below:

Table 3.2 Site security system standards

Site security system	Specified standards
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected at the commencement of each working day, and recorded in the site diary. Any defects or damage shall be made secure by the end of the working day, and shall be repaired within 3 working days of the damage being detected. All repairs shall be recorded in the site diary.

Site operations

4.1 Control of mud and debris

Prevention of mud and debris on road

4.1.1 Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained, with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access outside the site.

4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary and shall be checked to ensure that they are clear of loose waste and that their loads are secure.

Remediation of mud and debris on road

4.1.3 In the event that mud or debris arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately:

- Any items of scrap metal debris shall be removed
- Mud and other debris shall be removed by cleansing with a mechanical road sweeper and / or brush and shovel.

4.2 Potentially polluting leaks and spillages of waste

Potentially polluting leaks and spillages from vehicles, plant and equipment

4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes.

Potentially polluting leaks and spillages from fixed tanks

4.2.2 Each tank used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, shall be:

- a** loaded and unloaded in accordance with Table 4.2;
- b** clearly and unambiguously labelled regarding its contents;
- c** provided with means for measuring the quantity of material and the void space in the tank, which shall be maintained and calibrated;
- d** monitored for quantity of material and void space and the monitoring measurements recorded;
- e** inspected and maintained, which shall be fully documented and recorded;

- f** in the event of damage or deterioration to a tank that is, or is likely to cause, a leak, that tank shall be repaired immediately;

and these actions shall be carried out in accordance with the standards specified in Table 4.2 below.

Potentially polluting leaks and spillages from drums and other mobile containers

4.2.3 Each drum or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, shall be:

- a** loaded and unloaded in accordance with Table 4.2;
- b** filled and emptied in accordance with Table 4.2;
- c** clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;
- d** inspected and maintained, which shall be fully documented and recorded;
- e** in the event of damage or deterioration to a container that is, or is likely to cause, a leak, that container shall be repaired or replaced immediately;

and these actions shall be carried out in accordance with the standards specified in Table 4.2 below.

Control and remediation of leaks and spillages

4.2.4 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, in accordance with the standards specified in Table 4.2 below.

Leak and spillage action plan

4.2.5 In the event of any leak or spillage which may compromise the effectiveness of the pollution control regime and which either is leading or may imminently lead to pollution of the environment, harm to human health or serious detriment of the amenities of the locality, a Leak and Spillage Action Plan shall be implemented immediately and recorded, in accordance with the standards specified in Table 4.2 below.

Table 4.2 Standards for prevention and control of leaks and spillages

Filling and emptying tanks	<p>Filling and emptying of tanks shall be supervised at all times by a member of staff.</p> <p>Tanks and any associated valves/ pipework shall be closed at the end of filling/ emptying.</p> <p>Tanks shall not be filled beyond their operational capacity.</p>
Measurement of level and/or voidspace in tanks	<p>Measurement of level/ voidspace shall be by:</p> <ul style="list-style-type: none">• External level guage or• Other guage, calibrated and maintained in accordance with manufacturers instructions or• By physical dipping prior to loading.
Inspection, maintenance and repair of tanks	<p>Tanks shall be inspected daily for leaks.</p> <p>Tanks shall undergo an annual maintenance check. A record of the check shall be recorded in the site diary.</p> <p>Any defects comprising the integrity of the tank shall be made good immediately or the tank shall be emptied of waste.</p> <p>Any other defects shall be repaired within 3 working days.</p>
Loading and unloading drums and other mobile containers	<p>Loading and unloading of containers shall be supervised at all times by a member of staff.</p> <p>Lids/ caps/ bungs or other closures shall be in place during loading/ unloading.</p> <p>Loading/ unloading shall be carried out on an impermeable pavement with sealed drainage system provided in accordance with condition 2.1.2.</p>
Filling and emptying drums and other mobile containers	<p>Filling and emptying of containers shall be supervised at all times by a member of staff.</p> <p>Lids/ caps/ bungs or other closures shall be in place at the end of filling.</p> <p>Containers shall not be filled beyond their operational capacity.</p> <p>Filling and emptying shall be carried out in a bunded area provided in accordance with condition 2.1.2.</p>
Measurement of level and/or voidspace in drums and other mobile containers	<p>Measurement of level/ voidspace shall be by physical dipping prior to loading.</p>
Inspection, maintenance and repair of drums and other mobile containers	<p>Containers shall be inspected daily for leaks.</p> <p>Contents of containers found to be leaking shall be transferred to an alternative container immediately.</p>
Control and remediation of leaks and spillages	<p>Minor spillages</p> <ul style="list-style-type: none">• Cleaned up immediately using sand or proprietary absorbent. <p>Major spillages</p> <ul style="list-style-type: none">• Immediate action taken to contain spillage and prevent liquid from entering surface water drains/ watercourses/ unsurfaced ground• Spillage cleared and placed in alternative sealed container• Agency informed immediately.

4.3 **Fires on the site**

Prohibition of unauthorised fires on site

- 4.3.1 No wastes shall be burned on the site.

Fire action plan

- 4.3.2 In the event of a fire on the site, the following action shall be implemented immediately and recorded in the site diary:

- The Agency shall be informed immediately of any fire on site.
- Contaminated surface water shall be prevented from entering any surface water drain or watercourse.

4.4 **Waste acceptance and control procedures**

Waste acceptance procedures

- 4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with the standards specified in Table 4.4 below.

Waste control procedures

- 4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with the standards specified in Table 4.4 below.

Waste despatch procedures

- 4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with the standards specified in Table 4.4 below.

Incompatible wastes

- 4.4.4 Incompatible wastes which are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas, in accordance with the standards specified in Table 4.4 below.

Table 4.4 Standards for waste acceptance and control procedures

Stage of Waste Handling	Specified standards
Waste reception	All incoming waste shall be kept in the waste reception area until it has been confirmed for acceptance at the site (or has been placed in the designated quarantine storage area pending removal from the site).
Waste inspection	All wastes received at the site shall be inspected on receipt to confirm their description and composition.
Waste acceptance and recording	A record shall be kept of all wastes accepted on site.
Quarantine storage and rejection of wastes	Any wastes which are received at the site but rejected as a result of inspection or testing shall be placed in a designated quarantine area and the Agency informed immediately. Quarantined wastes shall be removed from site within 7 days. A record shall be kept in the site diary of all rejected wastes.
Identification of wastes	Wastes shall be stored in clearly defined and identified areas or bays.
Tracking of wastes	Recording procedures shall be maintained to ensure all wastes accepted are tracked through to despatch.
Inspection of wastes for despatch	All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.
Waste despatch and recording	A record shall be kept of all wastes despatched from the site.
Incompatible wastes	Incompatible wastes, which are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas.

4.5 **Waste quantity measurement systems**

4.5.1 *Means of measurement*

All wastes accepted at and despatched from the site shall be weighed or measured, and recorded.

4.6 **Storage of waste oils and batteries**

- 4.6.1 Waste oils and batteries shall only be stored on the site in accordance with the standards specified in Table 4.6 below.

Table 4.6 Standards for storage of waste oils and batteries

Storage requirement	Specified standards
Waste oils	Stored in accordance with Table 1.1 Oil drained from vehicles and/ or components containing oil shall be immediately transferred to a container in accordance with Table 2.1 and Table 4.2.
Batteries	Stored in accordance with Table 1.1 Batteries removed from vehicles shall be transferred to a covered area or container in accordance with Table 2.1 and Table 4.2.

4.7 Removal of residual wastes from site

- 4.7.1 In the event that the specified waste management operations on the site cease and the Agency has reasonable grounds to believe that they will not be resumed within 2 months, then, notwithstanding the operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing.

Pollution control, monitoring and reporting

NO CONDITIONS SET.

6.1 **Control, monitoring and reporting of dusts, fibres and particulates**

- 6.1.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of dusts, fibres and particulates from the site, in accordance with this condition and the standards specified in Table 6.1 below the objective of which shall be to prevent and minimise the release of airborne dusts, fibres and particulates arising from the specified waste management operations (onto public areas outside the site, which shall include public highways and areas of public access outside the site) in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health.
- 6.1.2 All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.
- 6.1.3 In the event that any dusts, fibres or particulates arising from the site are released or are likely to be released (onto public areas) outside the site boundary in such quantities or concentrations that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, the actions specified in Table 6.1 below shall be implemented immediately.

Table 6.1. Standards for dust, fibres and particulate control measures

Dusts fibres and particulate control measures	Specified standards
Control of waste types	No wastes consisting of or containing significant proportions of dusts, fibres or particulates shall be accepted.
Physical containment	Fine materials shall be handled in a covered or sheltered area Areas of impermeable pavement shall be kept clean. Fine materials shall be stored in closed containers.
Monitoring	Visual monitoring by member of staff at least twice per day.
Monitoring action plan	In the event of release or potential release the relevant treatment process shall be stopped and the waste dampened with spray or bowser.

6.2 **Control of odours**

- 6.2.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor emissions of odours from the site, in accordance with this condition. The objective of these measures shall be to minimise the release of odours from the specified waste management operations (onto public areas outside the site, which shall include public highways and areas of public access outside the site) and to prevent releases that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.
- 6.2.2 All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

6.3 **Control of pest infestations**

- 6.3.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the presence of pests on the site. The objective of these measures shall be to prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

6.4 **Control of litter**

- 6.4.1 Measures shall be implemented and maintained throughout the operational life of the site to control and monitor the escape of litter from the confines of the site. The objective of these measures shall be to prevent any litter escaping from the confines of the site.
- 6.4.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable.

7.1 Security and availability of records

Security of records

- 7.1.1 All records which are required to be made under the other conditions of this licence and the working plan shall be maintained, and kept secure from loss, damage or deterioration, and shall be kept in accordance with section 7.1 of the working plan and the requirements specified in Table 7.1 below.

Availability of records

- 7.1.2 All records which are required to be made under the other conditions of this licence and the working plan shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

Table 7.1 Standards for keeping of site records

Site records	Specified locations	Specified standards
Wastes accepted at the site	On site	All records shall be stored:
Wastes depatched from the site	On site	<ul style="list-style-type: none"> On paper in a secure cabinet or cupboard or On computer disc with a backup copy
Wastes rejected	On site	Records shall be kept for a minimum of two years.

7.2 Records of waste movements

Recording of wastes accepted and removed

- 7.2.1 A record shall be kept of each load of waste accepted and each load of waste removed from site. This record shall include the following details:
- Loads in :- Nature (solid, sludge or liquid), waste type as specified under condition 1.2 , quantity (tonnes), date received, date accepted.
 - Loads out :- Nature (solid, liquid or sludge), waste type as specified under condition 1.2 , quantity of waste removed.(tonnes), date removed.

Summary records of wastes accepted and removed

- 7.2.2 A summary record of the waste types accepted and removed from the site shall be made for each year and shall be submitted to the Agency within 1 month following the end of the year. The summary record shall be in a format agreed by the Agency in writing.

7.3 **Site diary**

7.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events:

- a) Construction work
- b) Maintenance
- c) Breakdowns
- d) Emergencies
- e) Problems with waste received and action taken
- f) Site inspections carried out by the operator
- g) Despatch of records to the Agency
- h) Severe weather conditions
- i) Environmental problems and remedial actions

7.3.2 Each record shall be completed within 24 hours of the relevant event.

Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

“accepted”

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

“authorised officer of the Agency”

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

“clinical waste”

has the meaning as defined in regulation 1(2) of the Controlled Waste Regulations 1992 or any statutory provisions amending or replacing them;

“consequences”

for **risk assessments** carried out within these conditions, means the adverse effects of harm as a result of realising a **hazard** which cause the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term;

“engineer”

for engineering works specified in these conditions, means a person who works in the relevant branch of engineering, as a qualified professional;

“engineered”

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

“engineered site containment and drainage system”

means all elements relating to engineered containment of activities on the site, other than final disposal to land, and incorporating site surfacing, bunding and drainage systems, buildings and fixed tanks;

“engineering”

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

“environmental targets or receptors”

for **risk assessments** carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions;

“groundwater”

means any water contained in underground strata;

“hazard”

means a property or situation that in particular circumstances could lead to harm;

“immediately”

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

“inert waste “

means waste which when disposed of in or on land does not undergo any significant physical, chemical or biological transformation;

“maintenance”

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

“preparatory works”

means engineering works required prior to the carrying out of the activities authorised by this licence;

“probability”

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

“received”

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures specified in the working plan, including storage of those wastes during those procedures prior to acceptance of the waste;

“release pathways”

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater; Surface water; Atmosphere;**

“relevant offences”

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

“risk”

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**;

“risk assessment”

means the systematic identification, analysis, estimation and evaluation within a defined **scope** of the defined **risks** of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the **hazards** associated with an activity, operation, process or design;
- assessment of the **probability** of those **hazards** occurring;
- determination of the potential **consequences** of those hazards for defined **environmental targets or receptors**, taking into account defined **release pathways** and defined protective measures;
- evaluation of the potential **magnitude** of those consequences and the **probability** of their occurrence;

“scope of risk assessment”

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

“special waste”

has the meaning as defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them;

“specified waste management operations”

means the waste management operations authorised by condition 1.1 of this licence;

“surface water”

means any lake, pond, river or watercourse whether natural or artificial;

“the 1994 Regulations”

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

“the Agency”

means the Environment Agency;

“the Licence Holder”

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990;

“the operator”

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

“the site”

means the land, structures, plant and equipment to which this licence relates;

“time periods, e.g. annually, quarterly, monthly, per year, etc. “

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

“waste”

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

“working plan”

means the working plan identified in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.